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## Bloomfield College of Montclair State University I-20 Application

This form must be completed by all international students applying for F-1 status, and by those who currently hold or are planning to change to F-1 status. If a question does not apply, please write "N/A" (not applicable). The I-20 document will be issued only upon receipt of this completed application and submission of all other required documentation. All fields must be typed. Only the signature can be handwritten (electronic signatures are also acceptable). **Please allow 5-10 business days for I-20 processing.** For any questions pertaining to the I-20 application process, please contact [parksoy@montclair.edu](mailto:parksoy@montclair.edu).

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### Personal Information

Family/Last Name: \_\_\_\_\_ First/Given Name: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Gender:  Male  Female

Foreign Address (in home country): \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

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### Visa Information

Are you currently in the United States?  Yes  No

*If yes, list your current visa type \_\_\_\_\_*

*If you are currently in the U.S., not on an F-1 visa, are you planning to change your immigration status?*

Yes  No

*If yes, how are you changing your status?*  Travel outside the U.S.  Change from within the U.S.

**PLEASE NOTE:** If you currently have a valid F-1 visa, you must upload a scan of it with your I-20 application.

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**SEVIS Transfers Only** - If you are currently studying in the United States with an F-1, please provide:

SEVIS ID Number: \_\_\_\_\_

Name of the institution on your current I-20: \_\_\_\_\_

Current U.S. Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

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## Estimated Expenses for the 2024-25 Academic Year

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Bloomfield College of Montclair State University is required to certify to the U.S. government that you are eligible to receive an F-1 visa. Note: *The costs indicated below are **estimates** and may vary depending on the program of study, the final tuition bill will be reflect the accurate cost of attendance.*

The estimated costs below are based on full-time attendance required for each fall and spring semester (minimum of 12 credits for undergraduate students per semester), and do not include costs of living and studying during winter or summer break. If you plan to remain in the U.S. during the summer, you will need to ensure that you have additional funds for your living expenses.

You should also plan for annual increases in tuition, fees and room and board of about 3-5%. All costs are subject to change upon approval of the University's Board of Trustees. Fees indicated below cover mandatory and comprehensive fees. Some courses (science lab, computer science and art studio) may also have additional course fees, which are not estimated below.

Further instructions/guidelines can be found on page 3 of the I-20 application.

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### Estimated Expenses for 2024-2025

Room & Board at Bloomfield College of Montclair State University	\$15,018
Miscellaneous Expenses (including personal expenses):	\$6,986
Health Insurance	\$2,704

### Estimated Tuition & Fees for 2024-2025

Undergraduate
\$26,022

## Sources of Funding Policies

Your funding will always match the cost of attendance. For example, if your yearly cost of attendance is \$50,730 USD, your funding will also be listed as \$50,730 USD, even if your sponsor is promising more than that. The Department of Homeland Security regulations state that a student only has to show proof of funding for the length of a single academic year.

If you have multiple sponsors, and the funding information that you provide exceeds your total cost of attendance, we will list the higher amount promised first. For example: If your cost of attendance is \$50,730 USD and you are receiving a loan for \$30,000 and family funding for \$25,000, we will list the \$30,000 loan and then list the family funding as \$20,730 so that the total matches \$50,730.

Students must secure their funding before they can apply for the Form I-20. *Once issued, we will not make changes to the funding section of the I-20.* This includes but is not limited to, adding personal funds, increasing the amount of funding a current sponsor is promising, or adding an additional sponsor when the current sponsor's funding is sufficient.

We will only issue updated I-20s for one of the following reasons:

- Errors in the personal information section (incorrect spelling, mistakes in date of birth, etc.)
- Scholarship approved after initial I-20 has been issued

**We will not update the funding section because of visa denial.**

If you are receiving a student loan, we will list the amount under "other funding" as "Education Loan." We do not list student loans as personal funds. If you are planning to use your own funds or familial/sponsor funds in addition to your student loan, you must submit all of this documentation when you initially apply for the I-20.

All other sponsors will be listed by name. If a family member is sponsoring you, they will be listed by name and relation to you. We do not list this funding as "family funds." The visa officer will want to know exactly who your funding is coming from.

If you are planning to bring a dependent, you must include their information on your I-20 application, along with their passport information and any necessary funding information. We will not add dependents once the initial I-20 has been issued so please plan for your dependents accordingly.

**When signing page 5 of the I-20 application, you are indicating that you understand that there are no additional funding options at Bloomfield College of Montclair State University that will become available once you arrive in the U.S. You must be able to fund your education.**

If you have any questions about this policy, please email [parksoy@montclair.edu](mailto:parksoy@montclair.edu).

## Student Certification

Estimated expenses for 9 months. <b>All fields must be completed.</b>	Amount
1. Tuition & Fees (Undergraduate):	\$26,022
2. Room & Board: <i>If you are receiving free room &amp; board, you must also submit an <a href="#">Affidavit of Free Room and Board</a>. The sponsor must provide proof of residence in the form of a lease, utility bill, etc.</i>	\$15,018
3. Miscellaneous Expenses (including books, travel, and personal expenses):	\$6,986
4. Health Insurance:	\$2,704
6. Total additional cost for dependents (see below): <i>If you are not bringing any dependents, put \$0.</i>	\$

<b>TOTAL =</b>	
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### Funding Information

Total in this section **MUST equal** the total listed above.

I will receive the following funds from Bloomfield College of Montclair State University (i.e. scholarship): <i>If you have not received an offer in writing, put \$0.</i>	\$
I will <b>self-sponsor</b> the following amount (this can include verified loans): <i>If you are not sponsoring yourself, put \$0.</i>	\$
Funds from Sponsor 1 (if applicable): Sponsor's Name _____	\$
Funds from Sponsor 2 (if applicable): Sponsor's Name _____	\$

<b>TOTAL =</b>	
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#### Dependents:

You must submit proof of additional funds in the amount of **\$6,000** for a dependent spouse and **\$4,000** for each dependent (minor) child who will accompany you to the U.S. Complete this section only if your spouse or children will be traveling with you. If more space is needed, please add the additional names to a separate page and submit with your I-20 application. **Please also upload the passport identification page for each dependent.**

Last/Family Name	First/Given Name	Date of Birth (mm/dd/year)	Relationship to Student	Country of Citizenship	City and Country of Birth

## Sponsor Certification Form

**Each sponsor must complete this form** and must provide proof of available funds for the amount they will sponsor you for per year. If there is more than one sponsor, please copy this page and have it completed by each sponsor. Our office reserves the right to request additional financial documents, if needed.

The documents to prove your financial sponsorship **MUST**:

- Be in English (or translated into English)
- Be valid within the last 3 months
- State the account type
- State the type of currency
- Have the name of account owner clearly stated
- **We do not accept letters from the bank.** Sponsors must submit at least 3 months of bank statements

**PLEASE NOTE:** Financial documents should only be submitted once you are certain of your sponsorship. The financial section of the I-20 will not be edited once issued. Please see page 3 for our sources of funding policies.

### Sponsor Information

Sponsor's Relationship to Student:

Family/Last Name:

First/Given Name:

Telephone:

Email:

### Sponsor Promise

I promise that I will give the following student \_\_\_\_\_, appointed CWID \_\_\_\_\_, no less than U.S. \$\_\_\_\_\_ for EVERY YEAR of the student's program of study at Bloomfield College of Montclair State University. I have attached original financial documentation no more than three months old, showing sufficient funds to sponsor the student. I understand that failure to provide the financial support can result in loss of immigration benefits of the above-named student.

**By signing below, I agree to the terms and conditions of this form.**

Sponsor Signature:

*(ink or electronic, not typed)*

Today's Date

(MM/DD/YYYY)

### Student Acknowledgement

*With the submission of this form, I acknowledge that Bloomfield College of Montclair State University has the right to deny any financial document deemed unacceptable and can request additional information at any time. I understand that these costs are estimated and subject to change. I will refer to my tuition bill for the accurate cost.*

Student

Signature:

Today's Date

(MM/DD/YYYY)