

PREAMBLE TO THE CONSTITUTION
of
GREEK COUNCIL OF
BLOOMFIELD COLLEGE OF MONTCLAIR STATE UNIVERSITY.

We, the representatives of the fraternities, sororities and social fellowships at Bloomfield College of Montclair State University, hereby declare this document as the official constitution of Bloomfield College of Montclair State University Greek Council. All members of this Council and persons planning to establish a fraternity, sorority or social fellowship at Bloomfield College of Montclair State University shall abide by the articles written within this constitution.

Under the authority of the Bloomfield College of Montclair State University and delegates to the Associate Director for CSLE and the Dean of Student Affairs, Student Conduct has authority and the right to address the behavior of all student organizations, regardless of whether that behavior occurs on-campus or off-campus.

ARTICLE I

SECTION 1. NAME

This organization shall be known as the Greek Council of Bloomfield College of Montclair State University, hereafter referred to as "Greek Council".

SECTION 2. MISSION

The mission of Bloomfield College of Montclair State University Greek Council is to set forth a positive image of all represented organizations; serve as a support group for the organizations; provide a means for discussion of matters of concern to all Greek Organizations; provide programs representative of the fundamental interests and concerns of all represented organizations; and encourage all represented organizations to uphold high educational and professional standards.

SECTION 3. PURPOSE

1. *To promote better brotherhood, sisterhood, and siblinghood by developing and promoting student responsibility and accountability.*
2. *Protect and promote the interest of all Greek Organizations and Social Fellowships.*
3. *Promote cooperation between all organizations through the coordination of joint activities, projects and events.*
4. *Serve as a governing board and to develop standards, policies and procedures relating to new member education and other Greek Affairs.*
5. *Ensure that no policy, rule or activity adopted by this council is in conflict with the accepted philosophy or principles of any group member.*

SECTION 4. STUDENT GOVERNMENT ASSOCIATION

Bloomfield College of Montclair State University Student Government Association will have no authority to allow establishment of a new greek organization unless the Greek Council allows it or the Greek Council is obsolete.

SECTION 5. GOVERNING OF GREEK COUNCIL

The Bloomfield College of Montclair State University Greek Council is a student-led body that includes representation from each of the recognized Greek-lettered organizations. The Center for Student Leadership and Engagement (CSLE) is a department within Bloomfield College of Montclair State University's Division of Student Affairs and is responsible for ensuring the Greek Council is in compliance with Bloomfield College of Montclair State University policies for student organizations.

The articles presented in this Constitution are a part of the policies of Bloomfield College of Montclair State University and may be changed or updated by the University in its sole discretion, with or without the consent of the Greek Council. Bloomfield College of Montclair State University has the right to dismiss an organization at any time with probable cause that does not align with the University without the consent of the Greek Council.

SECTION 6. MEMBERSHIP

Membership in the Greek Council shall be composed of any Greek/Social Fellowship organization of a lawfully chartered or provisional Greek organization, approved by Bloomfield College of Montclair State University Greek Council that is in compliance with the Greek Council Policies and Procedure, Office of CSLE and any other University policies.

SECTION 7. MEMBERSHIP STATUS

1. **Active Organizations** - *Active organizations may hold events and recruitment/intake on bloomfield campus.*
2. **Recognized Organizations** - *Organizations that are welcomed on the bloomfield campus that may or may not be active. If not active may attend events on campus but cannot recruitment/intake on campus.*
3. **Metro Chapters** - *Organizations whose chapter is represented on more than one college campus.*

ARTICLE II

The Executive Branch

SECTION 1. THE EXECUTIVE COUNCIL

The executive power shall be vested in the executive council of the President, Vice-President, Treasurer, Secretary Officer and they shall be elected for a term of one year, beginning July of the election and terminating at mid May of the following year.

SECTION 1.2

In order for the executive council to function the council must have a President, Treasurer and Secretary. The President and Secretary of the executive council of the Greek Council cannot hold the same positions in any other part of the Student Government (Clubs).

SECTION 1.3

No more than one member per organization is allowed to hold a Council Executive Officer position per term unless there is no other Greek Council member willing to run for a position. There can be no more than three members of the same organization on the Greek Council Executive Board.

SECTION 1.4

The executive council is required to have an advisor. The Associate Director of the Center for Student Leadership can appoint someone in the position that may or may not be greek. See Article II, Section 2.7 for the advisor responsibilities.

SECTION 1.5

Executive council members of the Greek Council shall not receive funds and/or gifts for performed duties.

SECTION 2. DUTIES

Attend general body meetings. Absence is excused only on emergency situations and a letter of notice must be provided to the CSLE Office. The Executive Council shall have the power to:

- 1. Organize, constitute, and charter all represented organizations under the Council, and have general supervision over the body.*
- 2. Investigate the academic status of any individual of a represented organization under the Council, as well as request documentation regarding their current academic status.*
- 3. Serve as the representative of the fraternity, sorority or social fellowship on business matters if requested by the particular represented organization.*
- 4. Legislate and supervise the Constitution.*

SECTION 2.1 PRESIDENT

The President of Greek Council shall:

1. *The President shall: Preside over all Executive Board, regular, and emergency meetings.*
 - a. *In the event the President is unable he/she can appoint a replacement.*
2. *Reserve the rooms or space needed for all programs, activities, and community services for the Greek Council.*
 - a. *Notify the secretary of all registration and reservation updates.*
3. *The President shall serve as a liaison to the campus community for Greek Council, as well as representing Greek Life as a liaison to the Student Government Association Bloomfield College of Montclair State University.*
4. *Appoint executive council members to open positions with the approval of those members on the executive council with the approval of the Associate Director of CSLE.*
5. *Attend all Student Government Association (SGA) regular and emergency meetings, and shall have his or her attendance counted as representation of all active members of Greek Council.*
 - a. *In the absence of the President he or she can appoint someone to attend on their behalf.*
 - b. *Submit a written report on all SGA meetings to all members of the council, as well as provide copies of the SGA agenda and minutes.*
6. *The President shall set the agenda for all meetings.*
7. *Shall announces quorum at each meeting after the roll call.*
8. *Sign paperwork on behalf of the Greek Council pertaining to the organization's paperwork in the absence of the Vice President.*
9. *Serve on and/or chair campus wide committees.*
10. *Meet bi- weekly with the Greek Advisor or the CSLE Office.*
11. *Responsible for 3 office hours a week.*

SECTION 2.2 VICE-PRESIDENT

The Vice President of Greek Council shall:

1. *Assume the duties of the President in the absence of, or at the request of, the President.*
2. *To assume and carry out all special duties that may be assigned to him/her by the Greek Council President.*

3. *Coordinate all activities and programs sponsored by the Greek Council.*
4. *Complete the evaluation for each program the Greek Council completes.*
5. *Sign paperwork on behalf of the Greek Council pertaining to the organization's paperwork.*
6. *Work with organizations that are not meeting requirements to help them prepare for re-charterment.*
7. *Assist with communication and organization of new organizations that are intending to join the Bloomfield community.*
 - a. *Assist the Secretary with keeping records of chartering and re-chartering organizations.*
8. *Assist the CSLE Office updating and reviewing Greek Council Accreditation every fall and spring semester.*
9. *Responsible for 3 office hours a week.*

SECTION 2.3 TREASURER

The Treasurer of Greek Council shall:

1. *To assume and carry out all special duties that may be assigned to him/her by the Greek Council President.*
2. *Maintain and prepare all financial records and reports.*
3. *Provide reports to the Greek community about current expenses at each Greek Council meeting.*
4. *To actively engage in searching for fundraising ideas and professional venues to financially support events.*
5. *Manage and keep records of all finances such as dues and fines.*
6. *Report to the Council the status of each organization at the beginning of each semester.*
7. *Give the fines and letters of warnings to the organization or individual in violation of the Council's laws.*
8. *To chair the financial committee.*
9. *Coordinate one large Scale Fundraiser per semester.*
10. *Responsible for 3 office hours a week.*

SECTION 2.4 SECRETARY

The Secretary of Greek Council shall:

1. *To assume and carry out all special duties that may be assigned to him/her by the Greek Council President.*
2. *Inform the body of the Greek Council of bi-weekly and special meetings.*
3. *Keep accurate minutes of the proceedings of the executive council meetings and the Greek Council body meetings.*
4. *Do roll calls for all activated/recognized organizations.*
5. *Refer attendance violations to the Vice President for Standards and Conduct.*
6. *Keep records of all meetings, programs, activities, and attendance at community service events hosted by the Greek Council.*
7. *Shall document and keep file of the voting ballots from elections.*
8. *Responsible for 3 office hours a week.*

SECTION 3. APPOINTED POSITIONS

SECTION 3.1 SERGEANT-AT-ARMS

The Sergeant-at-Arms shall:

1. *To assume and carry out all special duties that may be assigned to him/her by the Greek Council President.*
2. *Assist with the orderly operations of the Greek Council meetings in accordance with the current Robert's Rules, including management of all voting procedures.*
3. *Shall have a copy of the Greek Council constitution at all governing bodies, regular and emergency meetings and ensure that all procedures are followed in accordance with both the constitution and the current Robert's Rules of order.*
4. *Advise the President inconspicuously during meetings.*
5. *Advise the Treasurer during meetings of any behaviors or actions that require fines.*
 - a. *For violations, restriction, fines and sanctions see article X, section 1.*
6. *Be an authority figure, remain impartial, and advise Greek council members of proper parliamentary procedures.*

7. *Responsible for updating or making corrections to the Greek Council constitution annually, and alterations must be approved by majority vote of the Greek Council.*
8. *To chair the constitution committee.*
9. *Responsible for 3 office hours a week.*

SECTION 3.2 PUBLIC RELATIONS

The Public Relations shall:

1. *To assume and carry out all special duties that may be assigned to him/her by the Greek Council President.*
2. *Publicize all Council programs, activities, and community services.*
3. *Create and post all advertisements for Greek Council events.*
4. *Update all social media networks the Greek Council may have.*
5. *Take pictures and/ or record all Greek Council events.*
6. *Keep proper documentation of each event with dates and have the files saved.*
7. *Create marketing promotion to reach out to non-greek students for better recruitment.*
8. *To chair the financial committee.*
9. *Responsible for 3 office hours a week.*

SECTION 4. THE ADVISOR

A Bloomfield College of Montclair State University faculty member, or staff person, shall be the Advisor to the executive council. The duties of the Advisor shall advise the executive council and its committees as he/she deems appropriate. The Advisor is responsible for attending both executive and general body meetings as well as meeting regularly with the Greek Council President. He/She shall oversee all Greek Council programming and activities. They shall communicate regularly with the Associate Director of CSLE regarding the status of the Greek Council and its activity. If the advisor is someone in the CSLE office the previous statement can be voided. They shall approve any amendments to the Constitution and changes to forms. The Advisor is responsible for ensuring all Greek Council members comply with all academic requirements set forth by the Constitution.

ARTICLE III

SECTION 1. QUALIFICATIONS TO RUN FOR OFFICE

All candidates for governing positions and appointed positions must meet the following requirements:

- 1. Must be a current undergraduate, enrolled student of Bloomfield College of Montclair State University.*
- 2. Must be an active member of a Greek Council represented organization.*
- 3. Must be in good standing with their respective organization.*
- 4. Must have a cumulative grade point average of at least 2.7.*
- 5. Must have been an active member of an active represented organization for at least one semester prior to elections.*
- 6. In the event that no member of any organization volunteers to take a position, a member of the council may nominate a neophyte to run.*
- 7. Must have attended at least four Greek Council meetings during the current semester with the exception of the neophyte.*
- 8. Must be able to serve the office for the full term of one year.*

SECTION 2. NOMINATIONS

Nominations:

- 1. Any active Greek Council student member may submit their name as a candidate for office at the final March Greek Council meeting.*
- 2. Nominations may be made from the floor.*
- 3. A nominee does not need not be present to accept his or her nomination during a scheduled general nomination meeting.*
- 4. He or she must give notice to the Council of his or her acceptance or declination within 48 hours of the nomination.*
- 5. Eligible candidates will be announced at the first April Council meeting by the Advisor.*

SECTION 3. ELECTIONS

Elections:

1. *Executive Council Officers are to be elected by the members of the Greek Council at the final Greek Council meeting of the academic year, in April.*
2. *Candidates will be allotted three minutes to present their goals and vision to the Greek Council members, if elected.*
3. *The type of ballot, either paper or electronic, shall be determined by the executive council at the meeting prior to the election. The executive council must notify the Greek Council Body 72 hours prior to the meeting elections will take place.*
4. *The tellers for the elections shall be the Greek Advisor. The results of the vote shall be announced by the Greek Advisor.*
5. *The candidate received with the majority vote shall be determined the winner of each office position.*
6. *A member can run for more than one position. If a member is elected for one position but has been nominated for several, that member must decline all others once he/she has accepted a position.*
7. *No member of the governing body shall serve more than one position on a particular board during the same term.*

SECTION 4. VACANCIES AND SPECIAL ELECTIONS

1. *If a vacancy occurs in the office of the President, the Vice President will be the acting President until the vacancy has been filled. Nominations for President shall be held at the meeting in which the vacancy was confirmed. Elections shall take place at the next meeting.*
2. *If a vacancy occurs in the office of the Treasurer or Secretary a special election shall be held at the meeting in which the vacancy was confirmed. Elections shall take place at the next meeting. In an event that no candidate is nominated for any vacancy of the executive council, the Council member will be appointed by the majority of the members of Council.*

ARTICLE IV

SECTION 1. REMOVAL OF OFFICE

1. *If an officer is not fulfilling the duties.*
2. *Failing to meet one or more of the qualifications outlined for the position.*
3. *The Council can recommend removal from office to the Greek Council Advisor or CSLE.*

ARTICLE V

SECTION 1. EXECUTIVE COUNCIL MEETINGS

1. *Members of the executive council shall meet bi-weekly. Only Executive Board members shall attend. Meetings shall be in person.*
2. *In the event of an emergency or special circumstances, the President can hold a meeting virtually.*

SECTION 2. GREEK COUNCIL BODY MEETINGS

1. *The meeting schedule for the semester shall be present to the Council by the first day of classes.*
2. *With the expectations of the Greek Council Advisor, the CSLE professional staff, and Student Affairs; the Greek Council meetings are not open to non-greek students or non-greek faculty/staff.*
3. *Regular meetings of the Council Body will be held bi-weekly, excluding the months of May, June, July and August. The first meeting shall begin the following week after the Student Government Association holds their first meeting.*
4. *Meetings are to be held in-person to discuss Council business.*
5. *In the event of an emergency or special circumstances, a meeting may be held virtually upon*

approval of the Associate Director of CSLE.

- 6. The attire for Council meetings shall be business casual.*

SECTION 3. REPRESENTATIVES OF GENERAL COUNCIL MEETINGS

- 1. The representative must be an initiated member and a part of an active organization in good standing with the Council.*
- 2. There may only be one representative from each organization voting.*
- 3. A representative from each organization shall serve on a minimum of one Council committee if needed.*
- 4. If the organization has an active undergraduate on campus they are required to attend and represent for each meeting of the Council.*
 - a. Should the undergraduate representative not be able to attend a meeting, an alternate shall be appointed with written notification to the Greek Council President at least 24 hours prior of who is coming in their place.*
 - b. Metro-chapters who do not have a current undergraduate on campus do not have to submit a written notification of who is coming in their place.*
 - c. Graduate chapters do not have to submit a written notification of who is coming in their place.*

SECTION 4. SPECIAL OR EMERGENCY MEETINGS

- 1. A special or emergency meeting is a separate meeting of the Council held at a time different from the regular meeting schedule and convened to address urgent matters that may arise between regularly scheduled meetings and that require urgent action by the Council.*
- 2. Special or Emergency meetings may be called at the request of the President or the Greek Advisor/CSLE.*
- 3. Notification of these types of meetings must be delivered or submitted within 48 hours of the proposed meeting to the Council.*

SECTION 5. QUORUM

- 1. A quorum shall exist when half of the active voting members are present.*

2. *General council meetings/special or emergencies must meet quorum requirements in order to conduct business.*

SECTION 6. ATTENDANCE

1. *Each active organization is responsible for having a Greek Council Representative present at all Council meetings.*
2. **Absences** - *An organization's representative is permitted:*
 - a. *One (1) excused absences and one (1) unexcused absence during a semester*
 - b. *An excuse letter must be submitted twenty-four hours in advance of the upcoming meeting.*
3. **Tardiness** - *An accumulation of three tardies by any representative (primary or alternate) will result in an unexcused absence for their organization for the following meeting regardless if a representative was there or not.*
 - a. *Tardies will be given to those who arrive 10 minutes after the President calls the meeting to order.*
4. *For attendance violation see article X, section 1.1*

SECTION 7. ROBERT'S RULES OF ORDER

The Greek Council shall use the rules contained in the current edition of Robert's Rules of Order Newly Revised in all cases that need formal procedures, where applicable and are not inconsistent with this constitution, bylaws, and any special rules of order the organization may adopt.

ARTICLE VI

SECTION 1. CONFIDENTIALITY

All Greek Council Officers, Representatives, or any members of fraternity, sorority or social fellowships attending all meetings will not speak about any Greek Council matters or disclose minutes of any meeting in the presence of a non-Greek Council member. Any individual and/or fraternity, sorority or social fellowship of affiliation violating this rule will be reprimanded at the discretion of the Greek Council Executive Board and Advisor and the Office of CSLE.

SECTION 2. CODE OF CONDUCT

All Greek Council Officers, Representatives, and members of fraternities, sororities or social fellowships attending meetings are expected to maintain a positive and respectful demeanor while upholding integrity for the good of themselves, their chapter, their organization, prospective members, and the Council as a whole.

SECTION 3. RECORDS

All records and other properties acquired under the Greek Council's name become the sole property of the Council.

ARTICLE VII

SECTION 1. STANDING COMMITTEES

1. **Constitution Committee:** *Responsible for reviewing any proposed amendments to the Council Constitution.*
2. **Events:** *Responsible for presenting and planning events and programs, to be sponsored by the Greek Council body.*
3. **Finance:** *Responsible for managing Council operation budgets and presenting suggested Council fundraising plans to the Council in September for the academic year.*

ARTICLE VIII

SECTION 1. RECRUITING MEMBERS/INTAKE

1. *Shall be eligible to all undergraduate students, regardless of race, color, creed, national origin, ancestry, marital status, disability, religious or political affiliation, or sexual orientation.*
2. *Only undergraduate students at Bloomfield College of Montclair State University shall be*

counted in membership considerations.

3. *All students must have a 2.7 cumulative GPA to be eligible for membership or to continue membership within an organization.*
4. *All students must have completed a minimum of 12 credits.*

SECTION 2. INTAKE PROCESS/NEW MEMBER PRESENTATION

1. *All fees and fines must be fully paid in order for any organization to begin a new member/intake process.*
2. *Each Prospective member of all represented organizations under the Greek Council must have a 2.7 GPA prior to participating in that organization's new member/intake process.*
3. *New member/intake processes are to be held only during fall and spring semesters. The process cannot exceed eight weeks and members must be initiated by the required date from the CSLE office.*
4. *New member/intake processes are individualized to all represented organizations without interference from the Greek Council given the represented organization orient their prospective members without disturbing another organization's orientation process.*
5. *Each represented organization must submit a list of all prospective members prior to participating in the organization's new member/intake process.*
6. *Each prospective member of all represented organizations under the Greek Council must participate in an Anti-Hazing Workshop prior to participating in the organization's new member/intake process.*
7. *A list of all new members who successfully completed the new member/intake process must be submitted to the Greek Council Executive Board and CSLE no later than a week after initiation has occurred.*

SECTION 3. NEW MEMBER PRESENTATION/INTAKE PROCESS VIOLATION

The Greek Council Executive Board and the Office of CSLE have the right to halt a new member/intake process, and/or remove a prospective member from any represented organization's new member/intake process, and may sanction that organization responsible for the new member/intake process, with or without the aid of the judiciary committee if:

1. *All fees and fines are not fully paid prior to participating in the organization's process.*
2. *A required list of all prospective members was not submitted before/prior to participating in the organization's orientation process.*
3. *The required Greek Council Anti-Hazing Workshop was not completed prior to participating in the organization's orientation process.*
4. *An organization harmed prospective members of another organization or interfered in another organization's orientation process.*
5. *If an organization crosses a student in the summertime.*
6. *If an organization crosses a student or individual who is not currently enrolled at Bloomfield College of Montclair State University into an intake process with those who are currently enrolled.*
 - a. *Only recognized active metro-chapters will be excluded from this.*
7. *The start and end date of the intake process is violated.*

Fees

1. *Failure to submit a list of all prospective members prior to participating in the organization's orientation process - \$50.00 per prospective member.*
2. *Failure to complete the Greek Council Anti-Hazing Workshop prior to participating in the organization's orientation process - \$50.00 per prospective member.*
3. *Failure to comply with the start and ending of the orientation process - \$10.00 per day that has been violated in which an organization must not commence an orientation line.*
4. *Failure to submit a list of all prospective members who did/did not complete the orientation process must be submitted to CSLE two days after crossing or notification of process being discontinued - \$10.00 per day.*
5. *For underground process violation see article X, section 1.7*

ARTICLE IX

SECTION 1. DISCIPLINARY PROCEDURE FOR GREEK STUDENTS AND ORGANIZATIONS

The judicial power of the Greek Council shall be vested in Student Affairs. Greek Students and Organizations found in violation of Bloomfield College of Montclair State University Policies or Constitution shall undergo the process of the Judicial Board.

SECTION 2. THE JUDICIARY BOARD

The Judiciary Board shall consist of:

1. *The Sergeant-at-Arms*
 - a. *Shall be the chair of the Board*
 - i. *If there is no Sergeant-at-Arms the Vice-President shall become the chair.*
 - ii. *If there is no Vice President. A representative from Student Affairs shall become the chair.*
 - b. *Shall be an unbiased, non-voting member*
 - c. *Should an issue arise involving the organization he/she is a member of, the Vice President shall appoint an alternate chair within the Executive Council.*
2. *The President:*
 - a. *Shall be an ex-officio member of all judicial proceedings.*
 - b. *Shall be a non-voting member.*
 - i. *Shall only vote in the event to break a tie*
 - c. *Shall ensure the policies and procedures are being adhered to.*
 - d. *Shall ensure due process through the observation of the Board.*
3. *Associate Director for CSLE and/or the Coordinator for CSLE:*
 - a. *Shall be an ex-officio member(s).*
 - b. *Shall provide the Judicial Board with the College recommendation(s) upon request of the Sergeant at Arms.*
4. *A representative from the Students Affairs Office*
5. *A Greek faculty/staff who is not associated with Greek Council:*
 - a. *Appointed by the Vice President.*
6. *A member of the General Council who does not currently hold an executive position*
 - a. *Appointed by the Vice President.*
 - i. *Must be a current undergraduate student enrolled.*

SECTION 3. DUTIES OF THE JUDICIARY BOARD

The purpose of the judiciary is to adjudicate any grievances brought forth by the governing body, a represented organization, or an individual member(s) under the Greek Council.

- 1. Shall attend all Greek Judicial Board meetings and forums.*
- 2. Information shall remain confidential.*
- 3. If a represented organization or a member of a represented organization is being sanctioned, no members of the accused organization shall serve on the committee.*
- 4. A quorum shall not exist at judiciary proceedings.*
- 5. All grievances must be presented to the Greek Advisor or CSLE in a written statement.*
- 6. All judiciary hearings shall take place under full discretion of the judiciary committee.*
- 7. The judiciary committee shall determine when an infraction of the policies and regulations of the fraternity, sorority, social fellowship has taken place and shall administer penalties to member(s) of the fraternity, sorority or social fellowship.*
- 8. The judiciary committee shall preside at a scheduled hearing.*
- 9. It is at the discretion of the judiciary committee to determine the sanction(s) according to the severity of the offense. The committee has the right to dismiss any charges.*
- 10. The Greek Advisor or CSLE shall advise the accused that an appeal may be submitted to the CSLE Office.*
- 11. The President will provide written notification of the charges and/or conclusions to the accused within seventy-two hours of the hearing. A copy of the written notification must be kept on file.*
- 12. Additional levels of appeal beyond the Council shall include the CSLE and the Office of Student Affairs.*

SECTION 4. DISCIPLINARY STANDINGS

- 1. The length of time for each disciplinary standing will be determined by CSLE Office and or Student Affairs (and those who were present at the specific judicial proceeding).*
- 2. Each disciplinary standing's length of time shall be made according to the severity of the offense.*

SECTION 4.1

The following disciplinary standings are guidelines and are by no means limited to the following:

Probation: *Any individual member or represented organization placed on probation:*

1. *May not participate in any membership intake activity.*
2. *Must continue to attend meetings, he/she is the designated representative.*
3. *Shall be responsible for paying dues and/or fines.*
4. *Cannot count towards the quorum, vote, make motions, second motions or hold an executive position.*
5. *Subsequent offenses may lead to automatic inactive status.*
6. *Mandated to perform five (5) extra community service hours as an individual or as an organization.*

SECTION 4.2

Academic/Greek Probation: *Anyone currently falling below a cumulative grade point average of 2.7 will be placed on academic probation until the minimum grade point average is met. Anyone placed on Academic/Greek probation:*

SECTION 4.3

1. **B.E.A.R- UP Program**
 - a. *Complete Essay "Why is it important to maintain academic excellence and how that relates to Greek Life".*
 - b. *Make an appointment with the Center for Academic Advising and Career Education (CACCE).*
 - c. *Complete a plan with (CACCE)*
 - d. *Cannot attend Greek Council meetings.*
 - i. *In the event that a chapter only has one (1) active member who is then placed on Academic Probation. That one (1) member will still be able to*

attend meetings.

- ii. They will count as quorum but will not be able to vote.*
- e. Shall be responsible for paying fines.*
- f. Cannot hold office, vote, make motions, second motions or hold an Executive office.*
- g. Can attend but not participate in all Greek Council activities until the probation is lifted.*

Returning from an Academic/Greek Probation: completion of Article X Section 4.3 (***Academic/Greek Probation***). Any Organization that falls under inactive status will have to follow the guidelines listed under Expansion in the Policies and Procedures, in order to come back to the Bloomfield College of Montclair State University Campus.

SECTION 4.3

Inactive Status: Any individual member or represented organization placed on inactive status:

- 1. Cannot host programs, interest meetings, and fundraisers.*
- 2. Cannot vote, make motions, second motions or hold an Executive Council position.*
- 3. Cannot participate in any Greek Council events (including Meet the Greeks and/or any Greek Week Event).*
- 4. Shall be responsible for paying fines.*
- 5. [Organizations only] may not conduct a new member process or intake.*

ARTICLE X

SECTION 1. VIOLATIONS, RESTRICTIONS, FINES AND SANCTIONS

All Fines must be paid before the second meeting after the fine was issued. Any fine that has not been paid by the second meeting after the fine was issued will result in 10 points being taken per fine.

- 1. **Attendance Violation:** Every organization that is in violation of the attendance requirement will be sanctioned as follows:*

1. *First Offense – will be fined \$5.00.*
 2. *Second Offense – will be fined \$10.00*
 3. *Third Offense – will be fined \$15.00.*
 4. *Fourth Offense – will be fined \$20.00 and in automatic probation status.*
 5. *Any offenses beyond the fourth offense will result in automatic inactive status for the following semester.*
2. **Program Violation:** *Any organization that did not meet programming requirements during the previous semester:*
 - 1) *Must pay a \$25 fine per missed program.*
 - 2) *10 points taken off per program requirement not completed.*
 3. **Community Service Violation:** *Any organization that did not meet community service requirements during the end of the fall or spring semester will have a fine of \$5 per missed hour. Funds collected will be donated to a charity voted on by the Greek Council.*
 4. **Disrespect Violation:** *Actions deemed disrespectful by the Greek Council, which includes, but is not limited to:*
 - a. *Vandalism*
 - b. *Harassment of any represented organization's orientation line or pledge line.*
 - c. *Degradation and/or defamation of any Greek Council organization and their traditions with malicious intent.*

Will result in:

- 1) *\$50.00 each per Bloomfield College of Montclair State University member.*
 - 2) *In the case of a new prospective fraternity, sorority or social fellowship, the organization will not be allowed to establish a chapter on Bloomfield College of Montclair State University's campus until all fines are paid and a hearing is held by the judiciary committee.*
 - 3) *The set fine will be increased if further, and or repetitive violations occur.*
5. **Conduct Violation** – *Actions deemed disrespectful toward the Council during a meeting, which includes but is not limited to harassment or cursing, will be sanctioned as follows:*
 - 1) *First Offense – The organization will receive a \$5.00 fine.*
 - 2) *Second Offense – The organization will receive a \$10.00 fine.*
 - 3) *Any other offense beyond the second offense in the same meeting will result in the president dismissing the representative of the organization from the meeting. The organization will not receive credit for attending the meeting.*

6. **Dress Attire Violation** – *If an organization’s representative is not dressed in business casual attire, the organization will be fined \$5.00 to be paid by the next meeting.*
7. **Underground Process Violation:** *An Underground Process – is an orientation process without the knowledge of the Council, the Office CSLE, and the Office of Student Affairs as well as without following the proper procedure outlined in Article VIII, Section 2. Every established organization who engages in an orientation process of new members without following all that is described in the Council’s constitution will be subjected to the following:*
 - 1) *Two-year inactive status: for the duration of four semesters, the organization will not have funding allocated from the budget, will not have the right to vote, make motions, second motions or hold an Executive office, and cannot sponsor, or co- sponsor any programs and community service on Bloomfield College of Montclair State University campus.*
 - 2) *Must pay a fine of \$500 per semester for the first two semesters before approval for recognition by the Council.*
 - 3) *Once payment has been confirmed and accepted the organization can choose to contact the Greek Council e-board about The-Expansion-Procedure if they want to come back to the campus.*

An Underground Process – is an orientation process without the knowledge of the Council, the Office CSLE, and the Office of Student Affairs as well as without following the proper procedure outlined in Article VIII.

ARTICLE XI

SECTION 1. AUTHORITY OF THE GREEK COUNCIL

Student organizations and any or all of its members may be found individually or collectively responsible for any action committed by members of the Student Organization that violate University policy, local, state or federal laws. Facts of an incident may necessitate disciplinary action taken against both a student organization and the individual members of that organization found to have violated University policy.

The rank order of authority of the Bloomfield College of Montclair State University Greek Council are as follows:

- A. *Federal and State Law.*
- B. *Bloomfield College of Montclair State University.*
- C. *Center for Student Leadership and Engagement.*
- D. *Bloomfield College of Montclair State University Greek Council Constitution.*
- E. *Bloomfield College of Montclair State University Greek Council Policies and Procedures.*
- F. *Student Club & Organization Handbook.*
- G. *Robert's Rules of Order, newly revised edition.*

SECTION 2. INSURANCE POLICIES

The Greek organization shall secure and maintain in force for the term of the academic year, insurance coverage provided herein. All insurance coverage is subject to the approval of the University and shall be issued by an insurance company authorized to do business in the State of New Jersey and which maintains an A.M. Best rating of A- (VII) or better. The greek/social fellowships organization shall provide the CSLE Office with current Certificates of Insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be canceled for any reason except after thirty (30) days written notice to the University. All insurance required herein shall contain a waiver of subrogation in favor of the University. The policy shall not include any endorsement that restricts or reduces coverage as provided by the ISO CG0001 form without the approval of the University. The minimum limits of liability shall not be less than a combined single limit of one million dollars (\$1,000,000) per occurrence, two million dollars (\$2,000,000) general aggregate, two million dollars (\$2,000,000) product/completed operations aggregate.

If your policy expires prior to the conclusion of the academic semester you are required to submit a new certificate prior to your insurance lapsing. If your certificate is not current, all activities for the organization will cease until your new certificate is submitted.

ARTICLE XII

Amendments

Amendments to this Constitution shall be proposed to CSLE and submitted to Student Affairs for review. An Amendment so passed shall take effect the semester following its ratification.

SECTION 1. AMENDMENTS

- A. *A review of the bylaws shall take place annually by the Constitution Committee.*
- B. *Any Council member wanting to amend the Constitution shall forward the proposed change, in writing using the Amendment Proposal Form to the Constitution Committee only in the spring semester. Must be submitted by the third Greek Council meeting of the spring semester.*
- C. *The proposed amendments require a majority of the Council members present and voting, provided the Council members have been given notice in writing at the previous meeting or by email including the Greek Council Advisor or Associate Director of CSLE. Amendments shall become effective upon adoption, unless otherwise agreed upon by the Council.*

Amended

May of 2019

June of 2023

May of 2024