2014-15 V1 Standard Verification - Dependent

Verification information

Students are selected for verification for one of the following reasons:
- The Federal Department of Education found inconsistencies and/or potential errors in the student’s FAFSA
- Random selection
- School selection

Steps to complete verification:
1. Collect tax transcript and other required documents (W2, end of year statements, etc)
2. Complete all sections of this worksheet, sign it, and send the completed worksheet, income tax and other official documentation to the financial aid office at your school.

The financial aid office will notify you if there is additional documentation needed or any other questions to be answered. After verification is complete, you will be notified about the amount of financial aid you are eligible to receive.

The financial aid office cannot process your financial aid package until verification has been completed, so it is imperative that you provide the required documents as soon as possible.

Student Information

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>Student’s Identification (ID) Number</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Student’s Street Address (include apt. no.)</th>
<th>Student’s Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>City State Zip Code</th>
<th>Student’s Email Address</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Student’s Home Phone Number (include area code)</th>
<th>Student’s Alternate or Cell Number</th>
</tr>
</thead>
</table>
Household Size and Number in College

List below **ALL** people in the parents’ household. Including:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of their support from July 1, 2014, through June 30, 2015, or if the other children would be required to provide parental information if they were completing a FAFSA for 2014–2015. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2015.

For any household member, excluding the parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2014, and June 30, 2015, include the name of the college.

If more space is needed, provide a separate page that includes the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
<th>Will be Enrolled at Least Half Time (YES or NO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self</td>
<td>Bloomfield College</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

2013 Income Information for Parent

**TAX FILERS PLEASE COMPLETE SECTION 1**

**NON TAX FILERS PLEASE COMPLETE SECTION 2 ONLY**

1. **Tax Return Filers**

   **Important Note:** The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2013 or had a change in marital status after the end of the 2013 tax year on December 31, 2013.
Instructions: Complete this section if the parents filed or will file a 2013 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web at FAFSA.gov.

(Parent Income Information Continued…)
In most cases, for electronic filers, 2013 IRS income tax return information for the IRS Data Retrieval Tool is available within 2–3 weeks after the 2013 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2013 paper IRS income tax returns, the 2013 IRS income tax return information is available for the IRS Data Retrieval Tool within 8–11 weeks after the 2013 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS Data Retrieval Tool.

Check the box that applies

☐ The parents have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2013 IRS income tax return information into the student’s FAFSA

☐ The parents have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to transfer 2013 IRS income tax return information into the student’s FAFSA once the 2013 IRS income tax return has been filed.

☐ The parents are unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and instead will provide the school a 2013 IRS Tax Return Transcript(s). (signature not required) – transcript request instructions on Bloomfield College Website at http://www.bloomfield.edu/admission/financing-education/forms

If the parents filed separate 2013 IRS income tax returns, 2013 IRS Tax Return Transcripts must be provided for both.

☐ Check here if a 2013 IRS Tax Return Transcript(s) is provided.

☐ Check here if a 2013 IRS Tax Return Transcript(s) will be provided later.

2. Non-Tax Return Filers
The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2013 income tax return with the IRS.

Check the box that applies:

☐ Neither parent was employed and had no income earned from work in 2013.

☐ One or both parents were employed in 2013 and have listed below the names of all employers, the amount earned from each employer in 2013, and whether an IRS W-2 form is provided. [Provide copies of all 2013 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2013 Amount Earned</th>
<th>IRS W-2 Provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy’s Auto Body Shop (example)</td>
<td>$2,000</td>
<td>Yes</td>
</tr>
</tbody>
</table>
2013 Income Information for Student
TAX FILERS PLEASE COMPLETE SECTION 1
NON TAX FILERS PLEASE COMPLETE SECTION 2 ONLY

1. Tax Return Filers
Important Note: The instructions below apply to the student.

Instructions: Complete this section if the student filed or will file a 2013 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web at FAFSA.gov.

In most cases, for electronic filers, 2013 IRS income tax return information for the IRS Data Retrieval Tool is available within 2–3 weeks after the 2013 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2013 paper IRS income tax returns, the 2013 IRS income tax return information is available for the IRS Data Retrieval Tool within 8–11 weeks after the 2013 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS Data Retrieval Tool.

Check the box that applies:

☐ The student has used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2013 IRS income tax return information into the student’s FAFSA.

☐ The student has not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to transfer 2013 IRS income tax return information into the student’s FAFSA once the 2013 IRS income tax return has been filed.

☐ The student is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and instead will provide the school a 2013 IRS Tax Return Transcript(s). (signature not required) – transcript request instructions on Bloomfield College Website at http://www.bloomfield.edu/admission/financing-education/forms
  ☐ Check here if a 2013 IRS Tax Return Transcript is provided.
  ☐ Check here if a 2013 IRS Tax Return Transcript will be provided later.

2. Non-Tax Return Filers
The instructions and certifications below apply to the student. Complete this section if the student will not file and is not required to file a 2013 income tax return with the IRS.

Check the box that applies:

☐ The student was not employed and had no income earned from work in 2013.

☐ The student was employed in 2013 and has listed below the names of all employers, the amount earned from each employer in 2013, and whether an IRS W-2 form is provided. [Provide copies of all 2013 IRS W-2 forms issued to the student by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student’s name and ID number at the top.
Child Support Paid

One of the parents included in the household or the student paid child support in 2013. List below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2013 for each child.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of person to Whom Child Support was Paid</th>
<th>Name of Child for Whom Support was Paid</th>
<th>Amount of Child Support Paid in 2013</th>
</tr>
</thead>
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Note: If we have reason to believe that the information regarding child support paid is not accurate, we may require additional documentation, such as:

- A copy of the separation agreement or divorce decree that shows the amount of child support to be provided; (continued next page)
- A statement from the individual receiving the child support certifying the amount of child support received;
- Or copies of the child support payment checks or money order receipts.

Supplemental Nutrition Assistance Program (SNAP-Food Stamps)

The parents certify that a member of the parents’ household, received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2012 or 2013. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

The parents’ household includes:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of their support from July 1, 2014, through June 30, 2015, or if the other children would be required to provide parental information if they were completing a FAFSA for 2014–2015. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2015.
☐ Check here if someone in the Parent’s Household received benefits from SNAP – Supplemental Nutritional Assistance Program, (formerly known as food stamps) any time during 2012 or 2013 Calendar Years. If asked by Bloomfield College, I will provide documentation of the receipt of SNAP benefits during 2012 and/or 2013.

Note: If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2012 or 2013.

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Print Student’s Name

Student’s Signature

Date

Student’s ID Number

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Parent’s Signature

Date

BLOOMFIELD COLLEGE

467 Franklin Street | Bloomfield, NJ 07003
T 973-748-9000 ext 1212 | F 973-748-9735

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