



Department of Security

Annual Security Report

October 2013

The Annual Security Report for Bloomfield College is published in accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, which is also known as the Clery Act and the Code of Federal Regulations (CFR). This act requires all colleges and universities to disclose campus crime statistics and other safety and security information annually. This Annual Security Report is reviewed each year by the Office of Security to ensure that information is up-to-date and that new information is added accordingly to comply with federal and state regulations.

The goals for the Office of Security regarding the Clery Act are to:

- Create awareness about safety and security at Bloomfield College through policies, procedures, and programs;
- Maintain a safe and secure environment for students, faculty, and staff;
- Collect, report, and disseminate crime statistics to the campus community as well as to the general public.

The intended objective of this aforementioned process is to provide students and their families as consumers of higher education with accurate, complete, and timely information so that informed decisions can be made.

Department of Security

225 Liberty Street, Lower Level

Important Phone Numbers

Security Main Number: 973-748-9000, ext. 1366

Toll Free Security Number: 800-809-2222

TIPS Line: 973-748-9000, ext. 1466

Immediate Contact with Police, Fire, EMT Services: 911

The Department of Security at Bloomfield College provides uniformed, unarmed security officers whose primary function is to:

- Prevent crime on campus;
- Protect members of the Bloomfield College campus;
- Assist Bloomfield College personnel in routine and emergency situations.

Jurisdiction of the security officers is limited to the property at the Bloomfield College campus and grounds. Security officers do not have the authority to make arrests but are authorized to detain persons involved in criminal activity until the Bloomfield Police Department responds. In addition to prompt response to emergencies on campus, the Bloomfield Police Department conducts routine vehicle patrols 24 hours per day. The Office of Security works very closely with the Bloomfield Police Department and other local law

enforcement agencies to investigate and resolve promptly criminal activity. The Office of Security works closely with all offices at Bloomfield College, which includes the Office of Residential Education and Housing.

Student/Employee Responsibility

The support, cooperation, and involvement of all students and employees are critical for the overall success of the College's safety and security efforts. Office and room doors should be locked when rooms are unoccupied. At night, students and employees should walk and/or park in lighted areas, avoiding short cuts and non-lighted areas. Vehicles should be locked at all times. Valuable items should be locked in the vehicle trunk or carried with you personally. At night, it is important to not walk alone. If you need an escort, call the Office of Security to ask for assistance.

To make Bloomfield College a safe place, be alert for suspicious person and dangerous situations. Be cautious and aware of your surroundings. Be security conscious by watching for others and their property. Be responsible and report all crimes, either actual, attempted, and/or or suspected to the Office of Security.

The Role of Campus Security

Bloomfield College recognizes the importance of a safe and secure campus environment and strives to maintain a campus security program that provides protection for students, faculty, and administrative employees. The Office of Security is responsible primarily for providing a program of campus security and reports to the Vice President of Student Affairs. The campus security staff is provided through a contract with a professional security agency. Supervisory personnel are provided jointly by Bloomfield College and this professional agency. This combination provides unarmed security coverage 24 hours per day, 7 days per week through foot and vehicular patrols, enforcement of parking regulations, and building access control where applicable. In addition, there is a roving foot patrol officer 24 hours per day.

The Director of Security compiles crime statistics annually in accordance with the Clery Act (The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act – click here for additional info: <http://clerycenter.org/summary-jeanne-clery-act>) and to improve the safety and security of Bloomfield College. The Annual Security Report contains crime statistics, security policies, and safety regulations. This report is made available to current students and employees through electronic mailings and publication on the Bloomfield College website. Also, prospective students and employees are informed that the Annual Security Report is available and may request a paper copy by contacting the Office of Security, Bloomfield College, 225 Liberty Street, Lower Level, Bloomfield, NJ 07003.

Emergency Reporting and Voluntary/Confidential Crime Reporting Procedures

The Office of Security should be notified immediately of any threat to the safety and security of students, employees, property (equipment, buildings, grounds, personal, etc.). Students and/or employees should report any actual, attempted, and/or suspected criminal activities or emergencies to the Office of Security by dialing "0" for the College switchboard operator or extension "1366" for Security from any on-campus phone line.

To contact the Bloomfield Police, Fire Department, and/or Emergency Medical Services, dial 911.

Students wishing to report criminal activities confidentially should contact the Director of Security and/or the Office of Student Affairs. Employees who wish to report criminal activities confidentially should contact the Director of Security. Further, if you wish to report a crime confidentially, you can also call the Security TIPS Line at 973-748-9000, ext. 1466.

For resident students who reside at the University Center in Newark, New Jersey, students should notify the Security personnel at the front desk about emergency and/or criminal activity (973-792-1425). The University

Center Security Desk will determine the nature of the emergency and/or alleged crime and contact the Newark Police Department if appropriate. It is important for BC students residing at the University Center to notify their Resident Director and/or Resident Advisor to ensure that the College can address your concerns accordingly.

The following guide is intended to be used as an aid in identifying and properly responding to campus emergencies:

- **Medical** – Unconsciousness, physical injury, alcohol and/or drug overdose.
- **Psychological** – Suicidal and/or homicidal thoughts or behaviors, observation of serious depression or anxiety, and /or extreme grief.
- **Physical** – Altercations, assaults, violent outbursts, hysteria, threats, and/or vandalism.
- **Sexual Assault** – Rape or attempted rape.
- **Building and Grounds** – Damage to property/housing, major issues with utilities (water, gas, and electricity), etc.

If you are doubtful as to the nature of the situation or whom to call, contact Security to get help. It is better to notify Security to have the situation examined rather than assume responsibility on your own.

Timely Warnings

In the event an incident or series of incidents occur on the Bloomfield College campus that may affect the safety and security of the BC community, the College will issue timely warnings. Timely warnings will be issued after review by the Director of Security and the Vice President for Student Affairs and/or his designee. These timely warnings can be issued through various means such as Emergency Text Messaging, electronic mail, digital signage, flyers on campus, and/or postings on the Security section of the Bloomfield College website (<http://www.bloomfield.edu/student-life/safety-security/timely-warnings>).

Emergency Text Messaging

In the event of an emergency involving an imminent threat on campus, Security will confirm that there is a significant emergency or dangerous situation in conjunction with Student Affairs. Security will determine the appropriate segment or segments of the campus community to receive a notification, determine the content of the notification, and utilize the College's mass notification (text messaging) system to notify the campus community. Students and employees can register online at to receive real-time notifications of these emergency events. The link to register is located here at <http://www.bloomfield.edu/student-life/safety-security/alerts-contacts>. These messages are transmitted during emergencies and are an additional real-time avenue of communication. The text messaging system is tested campus wide at least once each year.

Daily Crime and Fire Log

The College maintains public crime and fire logs at the Bloomfield College Security Office. These logs are continuously updated and are available for inspection during normal business hours, Monday through Friday, 8:30 am to 4:30 pm.

Access to Campus Buildings

Facility use is for students and employees only. Employees have 24 hour access to the buildings that they work in only. All students and employees are required to carry their Bloomfield College identification cards at all times. Buildings are closed as per their individual schedules. Buildings that are leased to the college are subject to the access times the lease or property manager stipulates for hours of operation.

Building checks and campus tours are performed regularly by security personnel. All residence facilities on campus are patrolled by security personnel 24 hours a day including regular tours of residence halls. Security will not provide access to any campus facility without prior written approval from REH or College Services.

In Clee, Schweitzer, and 225 Liberty residential buildings, visitors must sign in and leave a valid signed identification at the security desk. Students must co-sign for their guests, escort them to their rooms, and escort them out when they leave. Students are responsible for their guests. Student and guest identifications that are not picked up will be turned in to security personnel who will then locate the visitor(s) and escort them out of the residence hall. Visiting hours and REH policies are posted in the Office for Residential Education and the REH website.

Normal hours of operation are subject to change during the summer and on recognized holidays when the campus is closed.

Security Conscious Programs

The Department of Security provides an orientation for the Residence Life staff annually at the start of the academic year. This orientation session is conducted by the Director of Security. Topics include safety procedures, security tips, procedures used by security officers, and emergency response protocols.

During the Fall and Spring semesters, several Crime Awareness and Prevention programs are conducted for the College community. These topics include crime prevention; campus security procedures; sexual assault and acquaintance rape awareness; forcible and non-forcible criminal offenses; personal and property safety; fire prevention; and alcohol and drug awareness.

Announcements about these programs to students and employees occur in a number of venues that include electronic mail, digital signage, updated news on the College website, the College calendar, and/or flyers posted throughout the campus community.

Alcohol and Other Drugs Policy for Bloomfield College

For complete information, refer to the following documents:

- Alcohol and Other Drugs (AOD) Policies and Procedures for BC Students and Guests (located on the Bloomfield College website under Student Affairs) -- <http://www.bloomfield.edu/sites/default/files/AOD-for-Students-11-06-08.pdf>.
- Alcohol and Other Drugs (AOD) Policies and Procedures for BC Staff, Faculty, and Visitors (located on the Bloomfield College website under Human Resources) -- <http://www.bloomfield.edu/sites/default/files/common/AOD.pdf>.

Alcohol Policy

Bloomfield College seeks to encourage and sustain an academic environment that respects individual freedom and promotes the health, safety, and welfare of all members of the campus community. In keeping with these objectives, the College has established policies that govern the possession, sale, and consumption of alcoholic beverages, conforming to the laws of the State of New Jersey. The Personal Counseling Office and the Health Services Office are available to assist members of the Bloomfield College community with education, information, counseling, and referral services for alcohol and/or drug problems.

Drug Policy

Bloomfield College prohibits the possession, use, and/or sale of any illegal substance. The possession, use, and/or sale of illegal and non-prescribed drugs is a crime and a threat to the welfare of individuals and to the Bloomfield College community. Bloomfield College employees, as condition of their employment, are required to abide by the College's Drug Free Workplace policy, which prohibits the unlawful manufacture, distribution, dispensation, possession, and/or use of any controlled substance or illegal drug in its workplace. Any individual known to be possessing, using, and/or distributing illegal drugs is subject to disciplinary action and possible

arrest by local, state, and/or federal police agencies. Bloomfield College is concerned about the possible physical, emotional, and psychological effects of drug use on individuals and the impact such use has on all members of the College community. Students and employees are urged to consult counseling and medical personnel to discuss confidentially questions or problems that they may experience in this area. Bloomfield College will promote and encourage programs that explore the problem of drug and other drug abuse.

Firearms Policy

State statutes prohibit the possession, storage, and/or use of firearms on any college or university campus in the State of New Jersey. Therefore, firearms (including pellet guns and air rifles), fireworks, ammunition, or explosive materials are strictly prohibited on the Bloomfield College campus. Persons who do not comply with this policy are subject to disciplinary action and possible arrest by the appropriate police agency.

Sexual Assault Policy

The boundaries of personal freedom are limited by applicable state and federal laws and institutional rules and regulations governing interpersonal behavior. In creating a College community free from violence, sexual assault and non-consensual sexual contact, respect for the individual and human dignity are of paramount importance.

Bloomfield College recognizes that the impact of violence on its victims and the surrounding community can be severe and long lasting. In accordance with the laws for the State of New Jersey, the College has established this Sexual Assault Policy to insure that the needs of victims are met and that the College community supports human dignity.

Unacceptable Conduct and Acts

Acts of sexual assault and non-consensual sexual contact are not acceptable at Bloomfield College. For purposes of this policy, "sexual contact" means any intentional touching by the victim or actor, either directly or through clothing, of the victim's or actor's intimate parts for the purpose of degrading or humiliating the victim or sexually arousing or sexually gratifying the actor. Sexual contact of the actor with himself/herself must be in view of the victim whom the actor knows to be present. "Sexual assault" means any act of sexual penetration with another person under any one of the following circumstances:

- Force or coercion is used to accomplish the sexual contact without the person's consent.
- The victim is mentally incapacitated by being rendered temporarily incapable of appraising or controlling his/her conduct due to the influence of alcohol, drugs, and/or other substances ingested by or administered to that person with or without his/her consent.
- The victim is physically helpless by unconsciousness, sleep, or for any other reason the victim is physically unable to communicate his/her willingness to participate in the act.
- The actor knew or should have known that the victim was mentally incapacitated or physically helpless.

Criminal Sanctions/Disciplinary Action

College employees and students are expected to abide by all local, state, and federal criminal law. In addition to criminal sanctions and possible liability under such laws, acts of sexual assault and non-consensual sexual contact will subject a student to College disciplinary action. Sanctions could include dismissal, suspension, conduct probation, or any other form of the College's disciplinary sanctions. Employees will be subjected to warning, suspension, demotion, or termination from employment. College penalties and disciplinary procedures are specified in the Standards of Conduct in the Bloomfield College Catalog.

Sexual Assault Notification

The College encourages but does not require that any victim of sexual assault or non-consensual sexual contact notify College personnel and the law enforcement and civil authorities. The College will provide full and prompt

cooperation and assistance in notifying the proper authorities. The College also encourages strenuously that victims obtain all necessary medical care and counseling.

Allegations of sexual assault or non-consensual sexual contact can be communicated to any College Dean, Faculty member, Administrator, College Chaplain, Resident Director, Resident Advisor, Security personnel, Counseling Center staff member, or the College Nurse/Director of Health Services. Such allegations can be reported directly to law enforcement and civil authorities. The College Counselor/Director of Personal Counseling is located in the Student Center on the Third Floor and can be contacted by telephone at extension 1403. The College Nurse/Director of Health Services is located on the Second Floor of the Student Center and can be reached at extension 1360. College Security can be reached by dialing "0" or extension 1366.

Any allegation of sexual assault or non-consensual sexual contact will be treated seriously by the College and all victims will be treated with dignity. No suggestion will be made that any victim is responsible for the commission of any crime against him/her. No pressure will be executed by College personnel upon any victim to:

- Report any crime if the victim does not wish to do so;
- Report any crime as a lesser offense than the victim perceives the crime to be;
- Refrain from reporting any crime;
- Refrain from reporting any crime to avoid unwanted personal publicity.

Victims' Rights and Services

The victims of sexual assault or non-consensual sexual contact will be:

- Afforded the same access to legal assistance as the accused;
- Afforded the same opportunity to have others present during any campus disciplinary proceeding that is allowed the accused;
- Notified of the outcome of the disciplinary proceeding against the accused.

Regardless of whether the alleged crime is formally reported to campus or civil authorities, the College based medical, counseling, and other services are available for victims. The full, prompt, and victim-sensitive cooperation of the College personnel with regard to obtaining, securing, and maintaining evidence, including medical examination when necessary to preserve evidence of the assault will be provided to all victims. In order to preserve evidence, the College encourages victims not to void, shower, or cleanse in any manner or to change clothes prior to going to the hospital. The East Orange Mobile Crisis Unit is available for assistance and can be telephoned at 973-266-4478. That unit is able to send a crisis worker to talk to any victim and transport him/her to the East Orange General Hospital Emergency Room, if desired by the victim. Counseling is available at the College to assist the recovery of victims. The College will also take all reasonable and necessary actions to present any further unwanted contact of victims by their alleged assailant. The College will also provide assistance in changing any academic and living situations if such changes are reasonably available and necessary.

For additional information regarding victim's rights, students should review the New Jersey Sexual Assault Victims Bill of Rights located in Appendix I at the end of this document.

Registered Sex Offenders in the State of New Jersey

New Jersey law authorizes the Division of State Police to make available to the public over the Internet information about certain sex offenders required to register under Megan's Law. The sex offender Internet registry law can be found in the New Jersey Code at 2C:7-12 to -19. This information is being made available on the Internet to facilitate public access to information about persons who have committed a sex offense, to enable you to take appropriate precautions to protect yourself and those in your care from possible harm. Public

access to registry information is intended solely for the protection of the public, and should never be used to threaten, intimidate, or harass another.

In compliance with the Clery Act, Bloomfield College is required to advise its students and employees that a current listing of Registered Sex Offenders in the State of New Jersey can be found at the following website link: [Registered Sex Offenders in the State of New Jersey](#) .

This information is being made available on the internet to facilitate public access to information about persons who have committed a sex offense, to enable you to take appropriate precautions to protect yourself and those in your care from possible harm. Public access to registry information is intended solely for the protection of the public, and should never be used to threaten, intimidate, or harass another. The use of information contained in the sex offender registry to commit a crime is a crime in the third degree within the State of New Jersey.

Missing Student Protocol

In accordance with the Clery Act and to comply with federal regulations, Bloomfield College is required to ensure that a protocol exists for students who are reported missing from the College. Thus, Bloomfield College administers a missing student notification policy which permits students who reside within on-campus housing to register contact information confidentially. This confidential contact information for residential students is maintained by the Office of Residential Education and Housing.

At Bloomfield College, a student is reported missing if he or she has been absent without any known reason or which may be contrary to his/her usual patterns of behavior. Such circumstances concerning the student being missing or absent from the College could include a number of factors such as but are not limited to: 1) reports or suspicions of foul play; 2) suicidal thoughts; 3) drug and/or alcohol abuse; 4) any life threatening situations; as well as 5) situations in which a student may be known to be with persons who may endanger the health, safety, and welfare of that student.

All reports of missing/absent resident students shall be directed immediately to the Office of Security (973-748-9000, ext. 1366) and/or the Office of Student Affairs (973-748-9000, ext. 1245). Either office or both conjointly will investigate if the student is missing in accordance with this protocol and there will NO waiting period before the commencement of an investigation. An investigation will be initiated to determine the validity and credibility of the missing person report. All essential information will be gathered about the resident student from the person making the report and from the students' acquaintances.

Notification will be made to the appropriate emergency individual(s) within 24 hours after it is established that the resident student is actually missing. The sequence of notification is listed as follows:

- The confidential emergency contact(s) provided to REH.
- The custodial parent or guardian if no confidential emergency contact was provided to REH.
- The custodial parent or guardian if the resident student is under 18 years of age and not emancipated.
- The Bloomfield Township Police Department if the student is determined to be missing/absent from the College.

The Office of Student Affairs will initiate whatever actions are deemed appropriate, necessary, and in the best interests of a resident student if he/she is confirmed to be missing/absent from the College. Once closure has been brought to the investigation, the Office of Student Affairs will notify all appropriate individuals and keep a report of the incident/investigation on file.

Important Security Tips

- Do not take your safety for granted. Be alert, aware, and cautious. Trust your instincts, use your best judgment, and avoid dangerous situations.
- Do not assume that college campuses are automatically safe. The most common crime reported is theft.
- Lock all doors and windows whenever you leave your residence hall or office.
- Keep door locked. If you have a peephole, use it or ask who is on the other side of the door. Be sure you know who is on the other side of the door before you open it.
- Do not lend you keys to other people. Keep your keys safe and do not leave your keys in a place where somebody can take them.
- Report lost or stolen keys to the Office of Security and/or the Office of Residential Education and Housing.
- Do not prop open exterior doors. The safety and security of a building is only as sound as the people who reside there make it.
- Do not bring unnecessary valuables to campus. Always secure valuables you do bring in a safe location and take them with you when you leave campus during break periods or extended periods of time.
- If you carry a pocket book, keep it secured underneath your arm. Do not leave your pocket book, cell phone, lap top computer, books, and personal items unattended.
- Report any suspicious activities or persons to the Office of BC Security by dialing "0" or extension 1366.
- Walk in groups of two or more, especially at night. Avoid isolated or non-lighted areas.
- Always park in lighted areas. Lock your car and lock your valuable in your trunk.
- Remember to activate your vehicle security alarm when you leave your vehicle.
- Know the locations of fire alarms, fire extinguishers, and fire exits for the buildings that you use. Never tamper with a fire alarm or fire extinguisher.

Annual Crime/Fire Statistics and Explanation of How Statistics Are Compiled

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, which is also known as the Clery Act requires all colleges and universities to disclose campus crime statistics and other safety and security information annually. This Annual Security Report is reviewed each year by the Office of Security to ensure that information is up-to-date and that new information is added accordingly to comply with federal and state regulations.

These statistics that are listed below include crimes on campus and crimes in adjacent public areas. These statistics are collected by the Security Department and are based on crimes reported directly to Security and information provided by the Bloomfield and Newark Police Departments.

In preparation for annual reporting, persons within the College with significant responsibility for student and campus affairs, including judicial disciplinary affairs, are surveyed for knowledge of crimes that may not have been reported to the Security Department or police authorities. These individuals include Deans of Students, Residence Life staff, Athletic Director and coaches, administrative heads of student groups, and Student Affairs personnel. Persons at Counseling and Psychological Services, and campus ministries are not surveyed for knowledge of certain crimes because the law does not impose a reporting obligation on persons with counseling or pastoral obligations.

Crimes that occurred within residence halls are reported both in the "On Campus" category and in the "Residence Hall" category. Thus, "Residence Hall" is a subset of "On Campus." The presentation of the tables is designed to enable the reader to compare crimes committed in the same locales during the past three years.

Definitions of Reportable Crimes

- **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means

likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- **Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
- **Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (drunkenness and driving under the influence are not included in this definition.)
- **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. This includes motor vehicle theft in all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.
- **Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.
- **Negligent Manslaughter:** The killing of another person through gross negligence.
- **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Sex Offenses—Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Sex Offenses—Non-forcible:** Unlawful, non-forcible sexual intercourse.
- **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.
- **Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

Additional Clery Act Hate Crime Definitions

In addition to any of the crimes above, the following acts are now reportable as Hate Crimes under the Clery Act, when motivated by prejudice on account of race, gender, religion, sexual orientation, ethnicity, or disability:

- **Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property (Except "Arson"):** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Charted Crime Statistics

The following charted statistics are provided in compliance with the Jeanne Clery Act and are for informational purposes only. This chart provides crimes statistics for Bloomfield College for the last year and the two previous years (i.e., total of three years). If you have any questions regarding this information, please contact Jack Cortez, Director of Security at Bloomfield College at 973-748-9008, ext. 1366.

In order to assist the Security Department at Bloomfield College in complying with the Clery Act, members of the College community are encouraged to report all criminal activities to the Bloomfield College Security Office. This allows the Office of Security to issue timely warnings and to ensure that inclusion of those activities in the annual statistics.

Report Year	2010				2011				2012			
	On-Campus(1)	Residential Facilities	Non-Campus Bldg or Property	Public Property	On-Campus(1)	On-Campus Residential Facilities	Non-Campus Bldg or Property	Public Property	On-Campus(1)	On-Campus Residential Facilities	Non-Campus Bldg or Property	Public Property
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	1	0	0	0	1	0	0	0	1
Aggravated Assault	2	1	0	0	0	0	1	1	0	0	0	4
Burglary	6	4	0	0	2	2	0	0	4	2	0	0
Motor Vehicle Theft (2)	0	0	0	2	0	0	2	2	0	0	1	2

Arson	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations Arrests	0	0	0	0	0	0	0	1	0	0	0	0
Liquor Law Violations Disciplinary	3	3	0	0	4	3	0	0	0	0	0	0
Drug law Violations Arrests	0	0	0	0	0	0	0	0	0	0	0	1
Drug law Violations Disciplinary	2	2	0	0	1	1	0	0	0	0	0	0
Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession Disciplinary	0	0	0	0	0	0	0	0	1	0	0	0
Hate Crimes (Listed Below)												
Race Murder & Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft(2)	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft	-	-	-	-	0	0	0	0	0	0	0	0
Simple Assault	-	-	-	-	0	0	0	0	0	0	0	0
Intimidation	-	-	-	-	0	0	0	0	0	0	0	0
Destruction / Damage / Vandalism of Property	-	-	-	-	0	0	0	0	0	0	0	0

(1) Crimes reported in the Residential Facilities column are reported both in the "On Campus" category and in the "Residence Hall" category. Thus, "Residence Hall" is a subset of "On Campus."

(2) Includes attempts.

Key to Hate Crime Notations: Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), or Disability (D)

Definitions:

- **Campus** -- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified above of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor). "Campus Residential Facilities" is a subset of the number listed under "Campus."
- **Non-Campus Building or Property** -- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.
- **Public Property** -- All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Fire Safety Information and Statistics

In accordance with the Higher Education Opportunity Act of 2008, Bloomfield College is providing mandatory fire safety information as part of this Annual Report. All reports of fires and fire alarms are maintained by the Bloomfield College Security Department. Data collected includes, but is not limited to, the building name; alarm location; time and date; the number and cause of each fire; any and all injuries; any fatalities; and dollar values for property damaged by the fire.

Description of Student Housing Fire Systems

Every Bloomfield College on campus student residence has:

- An interior fire alarm system with detection throughout the building, including detectors in every sleeping room;
- Bi-Annual testing of fire detection, suppression, and notification equipment;
- An monitored interior fire alarm panel which triggers a full first alarm response from the Bloomfield Fire Department to the building upon activation;
- Automatic wet sprinklers throughout the building, including every sleeping room.
- Hard wired carbon monoxide detectors on each floor.

Fire Safety Precautions

- Keep doorways, corridors, and stairwells clear and unobstructed. Keep fire doors closed.
- Make sure that all electrical appliances and cords are in good condition and UL approved. Do not overload electrical outlets. Use fuse-protected multi-outlet power strips and extension cords when necessary.
- Never store flammable substances in your room or apartment. The unauthorized use of candles and live holiday decorations are not permitted in Bloomfield College buildings.
- Be aware that transmitting a false alarm is a criminal offense that endangers the lives of both building occupants and emergency personnel. It is also an offense to prop open fire doors or to tamper in any way with alarm equipment, locks, or other life safety devices or to block or obstruct paths of egress.

What to Do in Case of Fire -- If you discover a fire in a campus building:

- **Immediately activate the building alarm** by pulling down on the handle of the fire alarm at the nearest exit as you leave the building.

- **Do not try to contain and/or put out the fire yourself.**
- **Remember to feel doors before opening them** to be sure that there is no fire danger on the other side when evacuating the building.
- **Close doors but do not lock them** to contain the fire and smoke.
- **Do not use elevators** since they may stop running.
- **Stay low** if you must enter a smoke-filled room or hallway. Keep one hand on the wall to avoid disorientation.
- **Crawl to the nearest exit.** Keep your head near the floor for air.
- **Call 911 and/or the Security Department** once you are safely away from danger to report the fire, your location, and your name.
- **Move at least 500 feet from the building** once you are outside to provide the Fire Department space to operate safely.
- **Notify Security or emergency personnel of any people who might still be in the building** and their location.
- **Note:** If a member of the Bloomfield College community finds evidence of a fire that has been extinguished and the person is not sure whether Security has already responded that person should notify Security personnel, who will investigate and document the incident.

If you are trapped inside a building that is on fire:

- **Get inside a room and close the door** to minimize heat, flames, and smoke.
- **Block the bottom of the door with a towel**, piece of clothing, or small rug to prevent smoke from coming into the room.
- **Do not block the door** with anything that prohibits its being opened from the outside.
- **Call 911** if you have a phone.
- **Try to get near a window and place an article of clothing outside** the window as a marker for emergency personnel.
- **Shout out at regular intervals** to alert emergency personnel as to your location.

Fire Response Dos and Don'ts

- **DO treat every alarm as an emergency.** If an alarm sounds, exit the building immediately.
- **DO NOT assume that a fire alarm is a drill or test.** All building alarm systems are tested as required by law, but these tests are announced in advance.
- **DO remain in your room if you cannot get out of the building because of heat or smoke.** Call Security immediately (973-748-9000, ext. 1366 or the Emergency Services at 911). Keep the door closed and await assistance from the Fire Department. If smoke is entering around the door, stuff the crack under the door with sheets, clothes, or blankets. If possible, open the window and wave a brightly colored garment or towel from your window—the Fire Department will be looking for this sign.
- **DO close the door behind you** if it is safe to leave your room.
- **DO NOT waste time collecting personal valuables.** Take your keys so that you can reenter your room if exit from the building is not possible.
- **DO NOT use an elevator** during a fire emergency: always use the fire stairs.
- **DO make your presence known** to other occupants and to Security by telephone if you are injured or disabled. Emergency staff members will assist you in leaving the building.

Plans for Future Fires Safety Improvements

At this time, all Bloomfield College buildings meet or exceed State fire safety requirements. As Bloomfield College renovates buildings on its campus, new or additional fire suppression and detection devices are included to bring renovated buildings to current requirements and/or exceed those thresholds that are required by State law.

Charted Fire Statistics

Fire Statistics 2007 to 2009	Fires			Fire Injuries Requiring Treatment at a Medical Facility			Deaths Related to Fires			Value of Damaged Property Due to Fire			Supervised Fire Drills		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
Residential Areas, On-Campus	0	3	2	0	0	0	0	0	0	0	11,275	5,500	48	48	48
On Adjacent Property to Campus	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-
Reported to College Official Other than Security	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-

Description of Student Housing Fire Detection and Suppression Systems

Residential Building	Building Fire Alarm System	Smoke and/or Heat Detectors	Fire Alarm System Connected with Central Dispatch	Wet Sprinkler System	Carbon Monoxide Detectors	Fire Drills Conducted Per Year
Clee Hall	YES	YES	YES	Fully	YES	4
Schweitzer Hall	YES	YES	YES	Fully	YES	4
19 Austin Place	YES	YES	YES	Fully	YES	4
21 Austin Place	YES	YES	YES	Fully	YES	4
23 Austin Place	YES	YES	YES	Fully	YES	4
25 Austin Place	YES	YES	YES	Fully	YES	4
61 Fremont	YES	YES	YES	Fully	YES	4
61 Oakland Ave	YES	YES	YES	Fully	YES	4
58 Spruce Street	YES	YES	YES	Fully	YES	4
60 Spruce Street	YES	YES	YES	Fully	YES	4
68 Spruce Street	YES	YES	YES	Fully	YES	4
225 Liberty Street	YES	YES	YES	Fully	YES	4

Links for Additional Information		
Website	Link	Information
The Center for Campus Fire Safety	http://www.campusfiresafety.org	Advocates for the promotion of campus fire safety. The Center serves as the focal point for the efforts of a number of organizations and also as a clearinghouse for information relating to campus fire safety.

Campus Firewatch	http://www.campus-firewatch.com	Electronic newsletter focusing on complex issues of campus fire safety.
------------------	---	---

Appendix I

Revised as of 11/18/04

CAMPUS SEXUAL ASSAULT VICTIM'S BILL OF RIGHTS

(Pursuant to NJSA 18A, Chapter 61E)

INTRODUCTION

A college or university in a free society must be devoted to the pursuit of truth and knowledge through reason and open communication among its members. Academic communities acknowledge the necessity of being intellectually stimulating where the diversity of ideas is valued. Its rules must be conceived for the purpose of furthering and protecting the rights of all members of the college community in achieving these ends. The boundaries of personal freedom are limited to applicable state and federal laws and institutional rules and regulations governing interpersonal behavior. In creating a community free from violence, sexual assault and nonconsensual sexual contact, respect for the individual and human dignity are of paramount importance. The state of New Jersey recognizes that the impact of violence on its victims and the surrounding community can be severe and long lasting. Thus, it has established this Bill of Rights to articulate requirements for policies, procedures and services designed to insure that the needs of victims are met and that the colleges and universities in New Jersey create and maintain communities that support human dignity.

BILL OF RIGHTS

The following Rights shall be accorded to victims of sexual assault that occur:

- On the campus of any public or independent institution of higher education in the state of New Jersey, and
- Where the victim or alleged perpetrator is a student at that institution, and/or
- When the victim is a student involved in an off-campus sexual assault.

HUMAN DIGNITY RIGHTS

- To be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy.
- To have any allegations of sexual assault treated seriously; the right to be treated with dignity.
- To be free from any suggestion that victims are responsible for the commission of crimes against them.
- To be free from any pressure from campus personnel to:
 - Report crimes if the victim does not wish to do so
 - Report crimes as lesser offenses than the victim perceives the crime to be
 - Refrain from reporting crimes
 - Refrain from reporting crimes to avoid unwanted personal publicity.

RIGHTS TO RESOURCES ON AND OFF CAMPUS

- To be notified of existing campus and community based medical, counseling, mental health and student services for victims of sexual assault whether or not the crime is formally reported to campus or civil authorities.
- To have access to campus counseling under the same terms and conditions as apply to other students in their institution seeking such counseling.

- To be informed of and assisted in exercising:
 - Any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus, and/or pregnancy
 - Any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.

CAMPUS JUDICIAL RIGHTS

- To be afforded the same access to legal assistance as the accused.
- To be afforded the same opportunity to have others present during any campus disciplinary proceeding that is allowed the accused.
- To be notified of the outcome of the sexual assault disciplinary proceeding against the accused.

LEGAL RIGHTS

- To have any allegation of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported.
- To receive full and prompt cooperation and assistance of campus personnel in notifying the proper authorities.
- To receive full, prompt, and victim sensitive cooperation of campus personnel with regard to obtaining, securing, and maintaining evidence, including a medical examination when it is necessary to preserve evidence of the assault.
- To be free from any suggestion that victims were contributory negligent or assumed the risk of being assaulted.

CAMPUS INTERVENTION RIGHTS

- To require campus personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants.
- To be notified of the options for and provided assistance in changing academic and living situations if such changes are reasonably available.

STATUTORY MANDATES

Each campus must guarantee that this Bill of Rights is implemented. It is the obligation of the individual campus governing board to examine resources dedicated to services required to implement the Bill of Rights and to make appropriate requests to increase or reallocate resources where necessary to ensure implementation.

Each campus shall make every reasonable effort to ensure that every student at that institution receives a copy of this document.

Nothing in this act or in any "Campus Assault Victim's Bill of Rights" developed in accordance with the provisions of this act, shall be construed to preclude or in any way restrict any public or independent institution of higher education in the State from reporting any suspected crime or offense to the appropriate law enforcement authorities.

Department of Security, 225 Liberty Street, Lower Level

Important Phone Numbers

Security Main Number: 973-748-9000, ext. 1366

Toll Free Security Number: 800-809-2222

TIPS Line: 973-748-9000, ext. 1466

Immediate Contact with Police, Fire, EMT Services: 911