Proofreading

Students learn that as they compose a series of drafts leading to a final copy, they need to sharpen their focus more closely, culminating in careful proofreading. Grammar and style issues, punctuation, spelling, repetition, and missing words are example of errors that can be caught at this stage. As a last proofread, students are encouraged to read their paper carefully aloud to someone else, or to find a quiet place and read it aloud to themselves. When reading aloud, students should be careful to read *exactly* what they have written. When students read aloud, they very often self-correct, so being attentive to what they read can reveal errors not yet spotted. Reading aloud engages a second sense—hearing—to augment visualizing, thus “double-teaming” any errors.